

## Joint Buckden Parish Council & Village Hall Trust meeting 4<sup>th</sup> August at 10.30am Online via zoom

### Notes from the meeting

**Attendees:** Cynthia Alers, Des Foster, Caroline Underwood, Sue Ashwell, Anne Howell Jones, Pauline Steel

#### 1. Apologies

None

#### 2. Actions from last meeting

Joint facilities accountability: this links with the Storage issue and SA will progress the documentation in parallel. **ACTION SA**

The priority placed on the Valley area was discussed. SA outlined the plans for CIL prioritisation. It was noted that the Valley was not as yet on the BVHT priority list. It was agreed that work on the Valley could become a village/community project.

#### 3. Storage Solution

Feedback from BPC Finance Advisory Group on capital contribution proposals

SA feedback on the discussion with Finance Advisory group outlining capital, licence and lease options. Licence is the only option because of current BVHT constitution.

DF confirmed that:

- There would be a power and water supply to the storage
  - Security of the BPC area would be built into the project
  - There will be no windows in the units
  - Utilities would need to be paid for, water & electricity meters could be installed, this would incur additional costs at the build stage
  - Clubs will have to pay for facilities, their costs are likely to increase although the BVHT constitution means that there has to be an element of subsidy.
  - A further security camera is included in the costs; would cover the doors of the building from the corner of the pavilion (not inside the unit).
  - There would be a service charge, this would be negotiated between BPC and BVHT
- ACTION DF & SA\***
- Now there is agreement re capital contribution from BPC, DF will instruct architect to apply for planning permission at the same time BVHT will go out to tender on the project. Once the tender is agreed BVHT will seek funding from other funds. **ACTION DF**

SA reminded VHT reps that any other contributions from BPC to BPC sports facilities running costs by way of a grant would need to be submitted no later than 30 Sep2020 for 2021-22 payment.

\*SA asked if costs for Service Charges & additional capital for meters etc would be available by October 2020, to fit with BPC budget-setting for 2020-21.

Considerations in appointing specialist solicitors to draw up a licence

It was agreed that solicitors would be approached, and advice would be sought from them in relation to the need for each organisation to be separately represented. **ACTION DF & SA**

#### **4. VHT re opening plans**

Village Hall will reopen on 7<sup>th</sup> September. It will be fully equipped with sanitisation products. Feedback from those who had seen the terms of hiring was that the responsibilities on hirers seemed to be onerous. It was explained that BHVT procedures have been informed by ACRE guidelines and there is no possibility of staffing the hall to undertake the required Covid-19 sanitation requirements. Village Club is running, preschool will be reopening, the Library will be opening next week. If income is significantly reduced over the Autumn, there will be real concerns over the future viability of the Hall. It is likely the VH Manager will continue to work from home.

#### **5. BPC meeting plans**

BPC has no plans to resume physical meeting before October at the earliest. There will be discussion about opening of the Parish Office at a meeting of staffing group on 1<sup>st</sup> September. It is unlikely that the Clerk will return full time to the office, although it may be agreed that she will attend one day per week. BPC will keep BVHT informed. **ACTION CU & AHJ**

#### **6. Recruitment of new Trustees for VHT**

There is going to be a need for more Trustees, both the Chair and the Treasurer wish to resign. BVHT have agreed to fund publicity to recruit Trustees. It was agreed that it would be helpful to have a leaflet outlining the opportunities that becoming a Trustee offers. BVHT will draft leaflet. **ACTION CA**

BPC will support recruitment through:

- Asking Councillors if they are aware of residents who might be interested in becoming Trustees.
- Helping with leaflet drop
- **ACTION CU, PS, SA & AHJ**

There was no further business, it was agreed that a further meeting would be arranged for October.